

**Action Taken Report**  
**Internal Quality Assurance Cell meeting dated 15-01-2018**

As per the minutes of IQAC meeting dated 15-01-2018 following activities have been conducted.

**1. Approval of minutes of internal quality assurance cell meeting held on 03/07/2017 and action taken report.**

**Action Taken**

IQAC approved minutes of 7<sup>th</sup> meeting held on dated 03-07-17 and its ATR

**2. MOU with Industries for project and internship.**

**Action Taken**

For improving industry institute collaboration all the heads of the departments were informed

1. To tie up with small and medium scale industries by signing MOU's for getting hands on practice for the students.
2. Focus on industry based projects.

**3. Improving the number of publications in reputed journals**

**Action taken**

For improving the research publication quality all the heads of the departments were informed to direct their staff to publish their research papers in journals with

1. SCI Indexing
2. Scopus Indexed
3. UGC approved
4. Peer reviewed

**4. Improving the results**

**Action taken**

For improving the results all the heads of the departments were informed

1. To focus on continuous evaluation of students through weekly practical viva, monthly sessional exams and end semester internal practical exam.
2. To conduct remedial classes for Direct Second Year students.
3. To conduct 1 or 2 mock tests of 80 marks for First Year students.
4. To generate monthly attendance record and send letters to the parents of those students having attendance < 75%