

**JAWAHARLAL DARDA INSTITUTE OF ENGINEERING AND TECHNOLOGY**  
**YAVATMAL**  
**INSTITUTE LEVEL PORTFOLIOS 2018-2019**

Date: 08/10/2018

**Administrative Posts directly reporting to the Principal Dr. R. S. Tatwawadi**

1	Head of the Department (EXTC)	Dr. S. M. Gulhane
2	Head of the Department (Mech)	Dr. R. U. Sambhe
3	Head of the Department (CSE)	Dr. D. N. Choudhari
4	Head of the Department (Chem)	Mr. A. P. Pardey
5	Head of the Department (Text)	Mr. G. S. Kakad
6	Head of the Department (Civil)	Mrs. R.N.Pantawne
7	Head of the Department (Elect)	Dr. P. M. Pandit
8	First Year Incharge	Dr. V. R. Gandhewar
9	Head of the Department (Physics)	Mr. S. T. Taide
10	Head of the Department (Chemistry)	Dr. D. A. Pund
11	Head of the Department (Maths)	Dr. A. Ameen
12	Administrative Coordinator	Dr. S. M. Gulhane
13	Academic Coordinator	Dr. A. D. Raut
14	R & D Coordinator	Dr. S. V. Bhalerao
15	Students Affairs Coordinator	Dr. U. V. Kongre
16	Admission Coordinators	Dr. V. R. Gandhewar
17	I. I. I. Cell Coordinator	Mr. G. S. Kakad
18	Finance & A/c Officer	Mr. S. V. Kapse
19	Librarian	Dr. M. K. Labhasetwar
20	W/S Superintendent	Dr. R. M. Sherekar
21	Office Superintendent	Mr. A. P. Navaghare

***A. Committees related to Institute Level Administrative Coordinator: Dr. S. M. Gulhane***

Sr. No.	Name of the Committee/Work	Name of Faculty Member	Post
1	AICTE related work	Mr. P. S. Rahangdale	Coordinator
		Mr. M. K. Popat	Member
		Mr. C. S. Dhamande	Member
2	University Related Work	Dr. D. A. Pund	Coordinator
		Dr. M. K. Labasetwar	Member
		Mr. P. S. Rahangdale	Member
3	DTE related work	Mr. S. A. Aswar	Coordinator
		Mr. V. R. Gandhewar	Admission Coordinator
		Dr. M. K. Labasetwar	Member
		Mr. V. R. Ganorkar	Member
4	Staff Council	Mr.S.T.Taide	Secretary
5	College Ranking related work (NIRF) CII Survey	Mr. A. N. Shire	Coordinator
		Mr. S. S. Bhansali	Member

6	Women's Grievance Cell	Ms. R. N. Pantawane	Chairperson
		Mr. V. R. Gandhewar	Member (Mech)
		Ms. P. G. Kaushik	Member (EXTC)
		Ms. S. V. Sawarkar	Member (CSE & IT)
		Ms. V. S. Ghoderao	Member (Chem)
		Ms. M. S. Ingole	Member (Text)
		Mr. A. S. Shirbhate	Member (Elect)
		Ms. K. S. Chandan	Member (First Year)
7	Vishakha Committee (Internal Complaint Committee)	Ms. K. S. Chandan	Chairperson
		Mr. V. R. Gandhewar	Member
		Ms. P. G. Kaushik	Member
		Ms. N. V. Dighade	Member
		Mr. S. V. Kapse	Member
8	Staff Welfare Committee	Mr. S. A. Aswar	Coordinator
		Mr. M. S. Gorde	Member
9	Purchase Committee	Senior most HOD Present	Chairman
		Minimum two HOD's	Member
		Mr. R. S. Ambade	Coordinator
		Mr. H. H. Tank	Member
		Mr. G. N. Mundhe	Member
10	Electrical Maintenance Committee	Mr. A. D. Borkhade	Coordinator
		Mr. S. G. Phiske	Member
11	Computer Hardware Maintenance	Mr. M. R. Shahade	Coordinator
		Mr. P. R. Jagtap	Member
		Mr. D. V. Narange	Member
12	Garden Development & Maintenance	Mr. U. W. Kaware	Coordinator
		Mr. A. V. Gaikwad	Member
		Mr. M. R. Shahade	Member
13	Canteen Committee	Mr. R. S. Ambade	Coordinator
		Dr. S. A. Aswar	Member
		Mr. H. H. Tank	Member
		Mr. A. A. Pachghare	Member
		Mr. D. D. Shirbhate	Member
14	College Campus and Hostel Housekeeping Committee ( General Care, Cleanliness, Orderliness and Maintenance of Water Tanks)	Mr. S. S. Patalbansi	Coordinator
		Mr. R. J. Memon	Member
		Mr. Sudesh Bachwani	Member
		Mr. S. S. Pente	Member (Mech)
		Mr. A. A. Pachghare	Member (EXTC)
		Mr. A. N. Kazi	Member (CSE)
		Mr. N. B. Chavan	Member (Chem)
		Ms. M. S. Ingole	Member (Text)
		Mr. P. S. Gawande	Member (Civil)
Mr. P. W. Likhare	Member (Elect)		

15	Maintenance of general amenities such as Seminar Hall, Conference Room, other common rooms, etc.	Mr. A. B. Rathod	Coordinator
		Mr. R. V. Paropte	Member
		Ms. S. R. Jathe	Member
16	Hostel Management Committee	Dr. U. V. Kongre	Coordinator
		Mr. P. R. Chavan	Member
		Mr. S. C. Jirapure	Member
		Mr. N. B. Chavhan	Hostel Warden
		Mr. J. R. Sawant	Hostel Warden
17	Maintenance committee (Carpentry & Welding)	Dr. R. M. Sherekar	Coordinator
		Mr. S. J. Kadam	Member
		Mr. R. V. Paropate	Member
18	Material Scrap/Disposal Committee	Ms. P. D. Pawar	Coordinator
		Mr. S. V. Kapse	Member
		Mr. N. M. Dixit	Member
19	Anti Ragging Committee	Dr. A. Ameen	Coordinator
		All HODs	Member
		Dr. U. V. Kongre	Member
20	Safety Committee	Mr. S. S. Patalbansi	Coordinator
		Mr. S. A. Wankhade	Member
21	Website updating	Dr. R. U. Sambhe	Coordinator
		Mr. S. L. Thombare	Member
		Mr. Ashish Nanotkar	Member
22	Water Supply and Drinking water related work	Mr. A. R. Rathod	Coordinator
		Dr. P. N. Shirao	Member
		Mr. S. S. Pente	Member
		Mr. K. Y. Naxane	Member
23	Networking & Digital Campus	Mr. J. H. Saturwar	Coordinator
		Mr. V. R. Shelke	Member
		Mr. A. A. Wanjari	Member
24	CCTV maintenance and related work	Mr. A. D. Patil	Coordinator
		Mr. N. D. Shirgire	Member
25	New Fabrication/development Mechanical Engg related.	Dr. P. N. Shirao	Coordinator
		Mr. P. S. Ghawade	Member
		Mr. A. M. Choube	Member
26	New Construction and Development related work	Dr. R. S. Tatwawadi	Coordinator
		Mr. P. S. Gawande	Member
		Mr. Y. R. Borkar	Member
		Mr. M. A. Jirapure	Member

27	Civil Maintenance related work	Mr. A. R. Giri	Coordinator
		Mr. M. A. Jirapure	Member
28	Staff Selection and Recruitment	Dr. D. N. Chaudhari	Coordinator
		Mr. A. R. Rathod	Member
		Dr. M. K. Labasetwar	Member
		Mr. V. R. Ganorkar	Member
		Mr. S. S. Patalbansi	Member
29	Presentation, Annual report generation, follow-up of AAB and JDC committee	Mr. M. K. Popat	Coordinator
		Mr. P. S. Rahangdale	Member
		Mr. A. N. Shire	Member
		Mr. S. S. Gaddamwar	Member
		Mr. S. V. Wankhede	Member
		Mr. D. D. Shirbhate	Member
		Mr. H. G. Langar	Member
		Ms. M. A. Sethia	Member
		Mr. S. S. Jaiswal	Member
30	Staff Grievance Cell	Dr. S. M. Gulhane	Chairman
		All HODs	Member

31	Policy Drafting Committee	Mr. S. T. Taide	Coordinator
		All HODs	Member
		All College level Coordinators	Members
32	Institute Activity Calendar	Mr. A. P. Pardey	Coordinator
		Mr. P. S. Rahangdale	Member
		All HODs	Member
		All College level Coordinators	Members

<b><i>B. Committees related to Institute Level Academic Coordinator: Dr. A. D. Raut</i></b>			
<b>Sr. No.</b>	<b>Name of the Committee/Work</b>	<b>Name of Faculty Member</b>	<b>Post</b>
1	Staff Annual Performance Appraisal	Dr. A. D. Raut	Coordinator
		Mr. A. R. M. Khan	Member
		Mr. A. N. Chaube	Member
		Mr. S. J. Kadam	Member
2	Time Table Coordination	Ms. P. D. Pawar	Coordinator
		Ms. S. S. Somwanshi	Member
3	All Institute Related Feedbacks	Ms. P. G. Kaushik	Coordinator
		Ms. K. S. Chandan	Coordinator
		Mr. S. S. Bhansali	Member (Mech)
		Ms. S. R. Jathe	Member (CSE)
		Mr. R. J. Memon	Member (Chem)
		Mr. O. V. Chandure	Member (IT)
		Ms. M. S. Ingole	Member (Text)
		Mr. P. A. Mokhadkar	Member (Civil)

		Mr. P. R. Kale	Member (Elect)
		Ms. S. V. Sawarkar	Member (First Year)
4	Free Elective Coordination	Mr. A. P. Bakshi	Coordinator
5	University Examination work	Dr. A. D. Raut	Officer Incharge
		Dr. M. R. Shahade	Coordinator
6	University Practical Exam	Dr. A. D. Raut	Officer Incharge
		Dr. M. R. Shahade	Coordinator
		Mr. A. V. Gaikwad	Member (Mech)
		Ms. P. D. Pawar	Member (EXTC)
		Mr. A. P. Bakshi	Member (CSE)
		Mr. P. R. Chavan	Member (Chem)
		Mr. S. L. Thombre	Member (IT)
		Mr. A. R. Rathod	Member (Text)
		Mr. K. Y. Naxane	Member (Civil)
		Mr. A. S. Shirbhate	Member (Elect)
		Ms. K. S. Chandan	Member (First Year)
7	Digital Valuation Centre	Dr. D. A. Pund	Coordinator
		Mr. A. A. Wanjari	Member
		Mr. V. R.. Shelke	Member
8	Home University Examination Valuation	Dr. S. H. Amley	Coordinator
		Mr. S. K. Soni	Member
		Mr. M. B. Faruk	Member

9	Institute Academic Committee	Principal	Chairman
		All HODs and Coordinators	Members

10	Monitoring of Attendance	Dr. A. A. Ameen	Coordinator
		Mr. U. W. Kaware	Member

11	Backlog Eradication Program	Dr. S. H. Amley	Coordinator
		Ms. M. A. Sethia	Member

<b><i>C. Committees related to Institute Level Students Affairs Coordinator: Dr. U. V. Kongre</i></b>			
<b>Sr. No.</b>	<b>Name of the Committee/Work</b>	<b>Name of Faculty Member</b>	<b>Post</b>
1	Students Discipline	Mr. S. S. Patalbansi	Coordinator
		All Class I/c	Member
2	SRC related work	Mr. V. R. Gandhewar	Coordinator
		Mr. G. S. Kakad	Coordinator
3	Students Grievance Cell	Dr. U. V. Kongre	Coordinator
		All HODs	Members

4	National Service Scheme (NSS)	Mr. A. B. Rathod	Programme Officer
		Mr. A. N. Mahure	Member (Mech)
		Ms. P. D. Pawar	Member (EXTC)
		Ms. S V. Sawarkar	Member (CSE)
		Mr. N. B. Chavan	Member (Chem)
		Mr. A. N. Shire	Member (IT)
		Ms. M. S. Ingole	Member (Text)
		Mr. M. A. Jirapure	Member (Civil)
		Mr. K. Ch. Vidyashekhar	Member (Elect)
5	ISTE & Other Staff and Students Chapters	Mr. U. W. Kaware	Coordinator
		Mr. C. S. Dhamande	Member
6	Sport and Cultural Activities	Mr. A. S. Fender	Coordinator
7	College Annual Gathering	Dr. P. M. Pandit	Coordinator
		Dr. A. D. Raut	Coordinator
		Mr. T. R. Mohod	Member
		Dr. A. Ameen	Member
8	Ganpati Festival	Mr. M. R. Shahade	Coordinator
		Mr. A. S. Fendar	Member
		Mr. A. P. Bakshi	Member

9	Students & Parents Counselling Cell	Mr. A. P. Pardey	Coordinator
		Dr. P. M. Pandit	Member
		Mr. G. S. Kakad	Member
10	Students Uniform Committee	Mr. A. R. M. Khan	Coordinator
		Mr. S. S. Patil	Member
		Mr. P. S. Bhagwat	Member
11	College Magazine Committee	Mr. A. P. Jadhao	Coordinator
		Mr. A. R. Rathod	Member
		Mr. H. H. Mehta	Member
		Mr. A. N. Shire	Member
		Mr. M. K. Popat	Member

***D. Committees related to Institute Level R & D & IQAC Coordinator: Dr. S. V. Bhalerao***

Sr. No.	Name of the Committee/Work	Name of Faculty Member	Post
1	Revenue Generation Cell	Mr. S. K. Soni	Coordinator
		Dr. S. O. Durgam	Member (Mech)
		Mr. A. B. Rathod	Member (EXTC)
		Mr. A. N. Kazi	Member (CSE)
		Dr. P. R. Tayde	Member (Chem)
		Mr. O. V. Chandure	Member (IT)
		Mr. R. P. Sawant	Member (Text)
		Mr. Y. R. Borkar	Member (Civil)
		Mr. K. Ch. Vidyashekhar	Member (Elect)

2	Ph. D. Admission and Control	Dr. S. V. Bhalerao	Coordinator
		Mr. S. S. Gaddamwar	Member
3	Research Proposal Preparation Committee	Mr. J. H. Saturwar	Coordinator
		Dr. S. O. Durgam	Member (Mech)
		Mr. A. R. M. Khan	Member (EXTC)
		Mr. A. N. Kazi	Member (CSE)
		Dr. P. R. Tayde	Member (Chem)
		Mr. A. D. Patil	Member (IT)
		Mr. S. S. Patil	Member (Text)
		Mr. A. S. Shinde	Member (Civil)
		Mr. A. A. Gophane	Member (Elect)
		Dr. D. A. Pund	Member (First Year)
4	International, National Conferences, STTP, Publications, Training for Staff & Students	Dr. S. V. Bhalerao	Coordinator
		Dr. R. M. Sherekar	Member (Mech)
		Mr. A. B. Rathod	Member (EXTC)
		Mr. P. P. Lokulwar	Member (CSE)
		Dr. P. R. Tayde	Member (Chem)
		Mr. S. L. Thombre	Member (IT)
		Mr. S. K. Soni	Member (Text)
		Ms. M. S. Sethia	Member (Civil)
		Mr. P. R. Kale	Member (Elect)
5	Institute to Institute National and International Collaboration	Dr. S. O. Durgam	Coordinator
		Mr. M. B. Faruk	Member
6	Institute Accreditation (NBA, NAAC)	Dr. S. V. Bhalerao	Coordinator
		Dr. P. N. Shrirao	Member
		Mr. S. S. Gaddamwar	Member

<b><i>E. Committees related to Admission Coordinator : Mr. V. R. Gandhewar</i></b>			
<b>Sr. No.</b>	<b>Name of the Committee/Work</b>	<b>Name of Faculty Member</b>	<b>Post</b>
1	Admission Committee	Mr. H. G. Langar	Member (Elect)
		Mr. P. P. Lokulwar	Member (CSE)
		Mr. P. A. Mokhadkar	Member (Civil)
		Mr. A. D. Patil	Member (IT)
2	Facilitation Centre at Institute	Dr. R. P Wankhade	Coordinator
		Mr. A. V. Gaikwad	Coordinator
		Ms. K. S. Chandan	Member
		Mr. R. S. Ambade	Member
		Ms. P. D. Pawar	Member
		Ms. P. G. Kaushik	Member
3	Prospectus and Admission Broacher related work	Mr. S. K. Soni	Coordinator
		Mr. P. P. Lokulwar	Member

**F. Committees related to Industry Institute Interaction Cell Coordinator: Mr.. G. S. Kakad**

Sr. No.	Name of the Committee/Work	Name of Faculty Member	Post
1	Training & Placement Cell	Mr. R. V. Phalke	TPO
		Mr. S. C. Jirapure	Member (Mech)
		Mr. M. Faruk Bagwan	Member (EXTC)
		Mr. D. D. Shirbhate	Member (CSE)
		Mr. P. R. Chavan	Member (Chem)
		Dr. M. R. Shahade	Member (IT)
		Mr. R. P. Sawant	Member (Text)
		Mr. A. S. Shinde	Member (Civil)
		Mr. P. W. Likhare	Member (Elect)
2	Industry Institute Interaction	Dr. R. M. Sherekar	Coordinator
		Mr. T. R. Mohod	Member
		Dr. P. N. Shirrao	Member (Mech)
		Mr. A. R. M. Khan	Member (EXTC)
		Mr. C. S. Dhamande	Member (CSE)
		Mr. S. V. Wankhade	Member (Chem)
		Mr. O. V. Chandure	Member (IT)
		Mr. S. S. Patil	Member (Text)
		Mr. A. S. Shinde	Member (Civil)
Mr. J. R. Sawant	Member (Elect)		
3	Entrepreneurship Development Cell & Start-up Cell	Mr. A. R. M. Khan	Coordinator
		Mr. M. S. Gorde	Member (Mech)
		Mr. S. M. Inzalkar	Member (CSE)
		Mr. P. M. Dawale	Member (Chem)
		Mr. R. P. Sawant	Member (Text)
		Mr. H. H. Mehta	Member (Civil)
Mr. Sachin Phiske	Member (Elect)		
4	Alumni Association	Mr. A. P. Jadhao	Coordinator
		Dr. S. H. Amley	Member (Chem)
		Mr. O. V. Chandure	Member
		Mr. S. C. Jirapure	Member (Mech)
		Ms. P. D. Pawar	Member (EXTC)
		Mr. S. M. Inzalkar	Member (CSE & IT)
		Mr. A. S. Shinde	Member (Civil)
		Mr. A. A. Gophane	Member (Elect)
5	News & Publicity	Dr. M. K. Labsetwar	Coordinator
		Mr. P. M. Dhawale	Member
		Mr. S. C. Jirapure	Member (Mech)
		Mr. A. A. Pachghare	Member (EXTC)
		Mr. S. M. Inzalkar	Member (CSE)
		Mr. N. B. Chanan	Member (Chem)
		Mr. A. D. Patil	Member (IT)
		Mr. R. P. Sawant	Member (Text)
		Mr. P. A. Mokhadkar	Member (Civil)
Mr. H. G. Langar	Member (Elect)		