

Date 06/07/2015

Minutes of the meeting dated 06/07/2015

Agenda:

1. Review of quality initiatives suggested in previous meeting
2. Discussion on Quality Initiatives to be taken
3. Review on academic audit of Odd and Even Semester of Academic Session 2014-15

The following points were discussed in the meeting:

1. The actions taken on quality initiatives suggested in last meeting and the problems in implementation were discussed
2. Following Quality Initiatives was suggested:
 - a. Awareness of effective use of ICT for delivering quality education. It was decided that the faculty should be made aware of more effective use of ICT delivering quality education. The departments should ensure that there is a proper IT infrastructure available for supporting the ICT based curriculum delivery.
 - b. Financial aid and motivation for Student Participation in Go-kart Championship Competition organized by SAE, INDIA and other esteemed universities, Motor sports federation of India. Institute should take efforts to sponsor the students to participate in events like Go-Kart Championship.
 - c. SMS system for students and staff. It was suggested that digital media should be used for communication with faculty and students for effective and speedy communication.
 - d. Awareness of faculty regarding Patent Filing: It was decided that the faculty be motivated for doing research, filling patents and increasing the IPR status.
3. The reports of Academic audit conducted for each department for Odd and Even Session 2014-15 was analyzed and steps to be taken for improvement was discussed.