SHRI JAWAHARLAL DARDA EDUCATION SOCIETY'S

JAWAHARLAL DARDA

INSTITUTE OF ENGINEERING AND TECHNOLOGY, YAVATMAL

AN AUTONOMOUS INSTITUTE

Affiliated to Sant Gadge Baba Amravati University, Approved by AICTE, New Delhi and DTE Maharashtra

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JDIET Student Entry, Exit, Temporary Discontinuation, and Re-entry Policy – 2026

(With effect from A. Y. 2025-26)

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Policy No. 2/2026/Administration
JDIET Student Entry, Exit, Temporary Discontinuation, and Re-entry Policy – 2026

Date: 15/10/2026

This policy shall be titled "JDIET Student Entry, Exit, Temporary Discontinuation, and Re-entry Policy – 2026." The policy shall be applicable to Jawaharlal Darda Institute of Engineering and Technology (JDIET), MIDC, Lohara, Yavatmal – 445001, for students enrolled in programmes offered under the Autonomous Status of the Institute.
The policy shall come into effect from the academic year 2025–26 and shall remain applicable for subsequent academic years, unless revised or superseded by the competent authority.
The policy shall be approved by the Academic Council of JDIET and the Governing Body of JDIET.

1. Preamble

This policy has been prepared in accordance with the Academic Regulations for Undergraduate B.Tech. Degree Programmes at JDIET for the Academic Year 2025–26 (AR). The policy provides guidelines for defining the different types of entry, exit and re-entry of students at JDIET along with the applicable procedures and approval authorities.
The policy primarily addresses provisions under which a student may enter the Institute through admission, leaves the institute, and subsequently re-enter the programme through admission at an appropriate academic level, subject to the applicable rules, regulations, credit requirements, and approval of the competent authority.

2. Admission and Registration of Students for UG Programme (Entry)

2.1 A student shall be eligible to enter a UG programme only after securing admission to JDIET in accordance with Clause 4 of the AR.

2.2 Every admitted student shall be registered for the prescribed curriculum applicable to the student's batch.

2.3 Students entering the programme through an approved lateral-entry process after securing admission to JDIET shall be considered in accordance with Clauses 3.4 and 4.2 of the AR.

2.4 Every student duly admitted to a UG programme at JDIET shall complete the registration process in accordance with the following guidelines:

2.4.1 After completion of the admission process, the Admission Cell shall forward the details of the admitted student to the ERP-CAS Coordinator.

2.4.2 The ERP-CAS Coordinator shall initiate the student self-registration process in consultation with Admission Cell and First Year Incharge.

2.4.3 The admitted student shall complete the online registration form by providing accurate information and uploading the required/ mentioned scanned documents.

2.4.4 The respective Department Clerk shall verify the information entered by the student and forward the registration form to the Head of the Department (HoD). The HoD shall endorse the registration and submit it to the ERP CAS Coordinator.

2.4.5 The respective Senior Clerk in the Student Section shall re-verify the details for statutory compliance and, in consultation with the Accounts Section, assign the applicable sanctioned fee structure. Thereafter a Unique Identification Number (UIN) shall be generated in accordance with Clause 4.3 of the AR.

2.4.6 All relevant original documents shall be retained in the custody of the respective Clerk of the Student Section in accordance with the applicable institutional record-retention requirements.

3. Leaving the Institute

3.1 Multiple Exit (UG Certificate, UG Diploma and three-year UG Degree)

3.1.1 A student opting for any of the exit options mentioned in Clause 3.3 of the Academic Regulations (AR) shall apply to the respective HoD at least one month prior to the Summer SEE of the respective level.

3.1.2 Upon receipt of the application, the HoD shall forward an endorsed copy of the application to the Dean (Academics), Controller of Examinations (COE), and Students Section for necessary action.

3.1.3 After becoming eligible and earning all the required credits for the respective level from which the student intends to exit, the student shall register for the prescribed exit courses. The student shall submit the Exit Course Registration Form through the ERP-CAS and pay the prescribed fees, along with any outstanding Institute fees, if applicable.

3.1.4 The HoD shall assign a Course Coordinator who shall upload the course conduction plan, evaluation scheme, and other relevant details in the ERP-CAS.

3.1.5 Upon completion and evaluation of the exit courses by the respective Course Coordinator, the COE shall generate the grade card.

3.1.6 After fulfilling the eligibility requirements for the award of a UG Certificate, UG Diploma, or Three-Year UG Degree, the student shall submit the prescribed application, along with the applicable University fees, to the respective clerk of Students Section.

3.1.7 Upon completion of the exit process, the concerned clerk of the Students Section shall inform the respective HoD, COE,

Dean (Academics), and Accounts Section for taking necessary action.

3.1.8 After obtaining the No-Dues Certificate, the student shall apply for a Leaving Certificate to the respective clerk of the Students Section. Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head “Back Student” and the appropriate Sub-Head, namely “Exit-UG Certificate,” “Exit-UG Diploma,” or “Exit-Three-Year UG Degree,” as applicable.

3.1.9 Students who exit under this provision shall be eligible for re-entry in accordance with Clause 3.4 of the AR.

3.2 Admission Cancellation

3.2.1 A student who wishes to cancel their admission at any level after registration for the programme, whether through initial registration or progressive registration, or a student who has not completed the progressive registration and has failed or discontinued the programme, shall submit an application for cancellation of admission to the respective HoD/First-Year In-Charge.

3.2.2 Upon receipt of the application, the respective departmental clerk shall verify any pending issues at the department level and any outstanding fees, if applicable, and ensure that the same are cleared. The clerk shall obtain the forwarding remarks of the concerned Class In-Charge. Thereafter, the HoD shall forward the application to the Students Section for further consideration and necessary action.

3.2.3 The concerned clerk of the Students Section shall complete the process of cancellation of admission and prepare the requisite report for submission to the affiliating University.

3.2.4 Upon completion of the admission cancellation process, the concerned clerk of the Students Section shall inform the respective HoD, COE, Dean (Academics), and Accounts Section for taking necessary action.

3.2.5 After obtaining the No-Dues Certificate, the student shall apply for a Leaving Certificate to the concerned clerk of the Students Section.

3.2.6 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head “Back Student” and the appropriate Sub-Head, namely “Admission Cancelled.”

3.2.7 A student whose admission has been cancelled under this provision shall not be eligible for re-entry under Clause 3.4 of the AR.

3.3 Transfer (Change of Institute)

3.3.1 A student who wishes to change the Institute at Level 5.0, 5.5, or 6.5 shall submit an application to the respective HoD within seven working days of the declaration of the Summer RESE results.

3.3.2 Upon receipt of the application, the respective Departmental Clerk shall verify whether there are any pending issues at the Department level and any outstanding fees, if applicable, and ensure that they are cleared. The Clerk shall obtain a forwarding remark from the concerned Class In-charge regarding the student's eligibility for change of Institute, as per the Notifications issued by the Government of Maharashtra from time to time. Thereafter, the HoD shall forward the application to the Students Section for further consideration.

3.3.3 The concerned Clerk of the Students Section shall complete the process of transfer of admission (change of Institute) in accordance with the Notifications issued by the Government of Maharashtra from time to time. The Clerk shall obtain the student's application in the prescribed proforma, prepare the NOC, and submit the necessary report to the affiliating University.

3.3.4 Upon confirmation of the transfer process by the appropriate authority, the student shall apply for a Leaving Certificate to the concerned Clerk of the Students Section after obtaining the No-Dues Certificate.

3.3.5 After completion of the transfer process, the concerned Clerk of the Students Section shall inform the respective HoD, COE, Dean Academics, and Accounts Section regarding the transfer, so as to enable them to take necessary action.

3.3.6 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, namely "Transfer-Institute Change".

3.3.7 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, namely "Transfer-Institute Change."

3.3.8 Such students may have the option of re-entry in accordance with the criteria specified in Clause 3.4 of the AR

3.4 Expulsion

3.4.1 Expulsion of a student from the Institute, based on the recommendation of the Disciplinary Committee, shall be carried out in accordance with Clauses 7.9 and 8 of the AR. Thereafter, the Principal shall issue a notice to all concerned authorities to take necessary action.

3.4.2 Upon receipt of the notice the respective departmental clerk shall verify any pending issues at department level and the outstanding fees if any and get it cleared. The clerk shall take forwarding remark from the concerned class Incharge indicating the reason of expulsion. The class Incharge shall prepare and send the expulsion letter in the prescribed format through ERP-CAS, addressed to the expelled student and his parents/guardians. Thereafter the HoDs shall forward it to the student's section for necessary.

3.4.3 The concerned Clerk of the Students Section shall compile all documents related to the expulsion and prepare a report for submission to the affiliating University for information.

3.4.4 Upon completion of the administrative process for expulsion, the student shall be issued a Leaving Certificate by the concerned Clerk of the Students Section after obtaining the No-Dues Certificate.

3.4.5 After completion of the expulsion process, the concerned Clerk of the Students Section shall inform the respective HoD, COE, Dean Academics, Administrative Officer, Dean Students, and Accounts Section regarding the same, so as to enable them to take necessary action.

3.4.6 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, namely "Expulsion."

3.4.7 Such students shall not be eligible for re-entry in accordance with the provisions of Clause 3.4 of the AR.

3.5 Discontinuation (Pass but wants to discontinue)

3.5.1 A student who wishes to discontinue the programme and cancel their admission at any Level after registration for the programme, having passed the examination at the previous Level, shall submit an application for discontinuation and cancellation of admission to the respective HoD/First-Year In-charge.

3.5.2 Upon receipt of the application, the respective Departmental Clerk shall verify whether there are any pending issues at the Department level and any outstanding fees, if applicable, and ensure that they are cleared. The Clerk shall obtain a forwarding remark from the concerned Class In-charge. Thereafter, the HoD shall forward the application to the Students Section for further consideration.

3.5.3 The concerned Clerk of the Students Section shall complete the process of discontinuation and cancellation of admission. The Clerk shall prepare a report for submission to the affiliating University.

3.5.4 After completion of the discontinuation process, the concerned Clerk of the Students Section shall inform the respective HoD, COE, Dean Academics, and Accounts Section

regarding the same, so as to enable them to take necessary action.

3.5.5 The student shall apply for a Leaving Certificate to the concerned Clerk of the Students Section after obtaining the No-Dues Certificate.

3.5.6 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, namely "Discontinuation."

3.5.7 Such students may have the option of re-entry in accordance with the criteria specified in Clause 3.4 of the AR.

3.6 Completion of Programme (Alumni)

3.6.1 After successfully completing the four-year Undergraduate B.Tech. Degree Programme at JDIET, the student shall submit an application for clearance to the respective HoD.

3.6.2 Upon receipt of the application, the respective Departmental Clerk shall verify whether there are any pending issues at the Department level and any outstanding fees, if applicable, and ensure that they are cleared. The Clerk shall obtain a forwarding remark from the concerned Class In-charge. Thereafter, the HoD shall forward the application to the Students Section for further consideration.

3.6.3 The student shall apply for a Leaving Certificate to the concerned Clerk of the Students Section after obtaining the No-Dues Certificate.

3.6.4 After completion of the process for issuance of the Leaving Certificate, the concerned Clerk of the Students Section shall inform the respective HoD, COE, Dean Academics, Coordinator Alumni Association and Accounts Section regarding the same, so as to enable them to take necessary action.

3.6.5 Where applicable, the student shall also submit an application for the release/refund of the caution money deposited with the Institute.

3.6.6 Upon issuance of the Leaving Certificate, the ERP-CAS Coordinator shall relocate the student's name in the ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, namely "Alumni."

4. Temporary Discontinuation

4.1 Detention

4.1.1 A regular student who does not satisfy the criteria for the grant of term shall be liable for detention in accordance with Clause 7.7 of AR.

4.1.2 At least ten days prior to the SEE, the Class In-charge shall submit the list of regular students who are to be detained to

the respective HoD or First Year In-charge, along with the documents indicating the reasons for detention.

4.1.3 The respective HoD/First Year In-charge shall verify the details and recommend the detention of the student to the Dean Academics after confirming that the Class In-charge has intimated the student/parents/guardian every month regarding the likelihood of detention during the semester. Upon verification of the details, the Dean Academics shall approve the detention of the student.

4.1.4 After approval by the Dean Academics, the Class In-charge shall prepare and send the final detention letter in the prescribed format through ERP-CAS, addressed to the detained student and his/her parent(s)/guardian(s), at least seven days prior to the SEE.

4.1.5 The Head of the Department/First Year In-charge shall send a copy of the Final Detention Letter to the COE, Dean Academics, and Coordinator, ERP-CAS, for information and necessary action

4.1.6 Upon receipt of the detention letter, the Dean Academics shall mark the student as "Detained" for the respective semester in ERP-CAS. Such a student shall not be permitted to appear for the regular SEE/RESE/EE of the semester in which the student is detained. However, the student shall be permitted to reappear in the subsequent SEE/RESE for courses in which the student has failed in the previous semester (backlog subjects), subject to payment of the applicable examination fees.

4.1.7 ERP-CAS shall compile and generate a list/report of all students who are detained, containing details such as Student ID, Name, Examination, Semester, Academic Session, etc. The COE shall take a printout of the list/report and send it to the respective HoDs, Dean Academics, concerned Clerk in the Student Section, Deputy COE, Coordinator, ERP-CAS, and Accounts Section for information and necessary action.

4.1.8 ERP-CAS shall not generate a Hall Ticket for such students and shall mark them as "NE-Detained-Sem-III-2026-27" in the list of students who have registered for the course or submitted the examination form. Accordingly, ERP-CAS shall generate the examination seating plan excluding the detained students.

4.1.9 In the Tabulation Report (TR), the status "NE-Detained", i.e., *Not Eligible due to Detention*, shall appear against the names of detained students.

4.1.10 Upon detention of a student, the ERP-CAS Coordinator shall relocate the student's name in ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, such as "Detained-Sem-VI."

4.1.11 Students detained in an odd semester shall not be eligible for registration in the subsequent even semester of the same

academic session. They shall be eligible for re-registration/admission in the corresponding odd semester of the next academic year upon payment of the applicable fees. Students detained in an even semester shall be eligible to take admission in the corresponding even semester of the next academic year upon payment of the applicable fees.

4.2 Non-Progression (Discontinued/DC)

4.2.1 A student who does not satisfy the eligibility conditions for progression to the higher class/level, as specified in Clause 10.1 of the Academic Regulations (AR), and is also not eligible for allowed to keep the term (ATKT), shall be considered under non-progression. Such a student shall not be permitted to register for the higher class/level. However, the student shall be permitted to reappear in the upcoming SEE/RESE/EE for the courses in which they have failed in the previous semester (backlog courses), subject to payment of the applicable examination fees.

4.2.2 After the declaration of the RESE results and completion of the subsequent revaluation process, the COE shall confirm the Tabulation Register (TR), wherein students under non-progression shall be marked as “NP” or “DC”, as applicable.

4.2.3 The list/report of all such students shall be generated by ERP-CAS after the final approval of the TR by the COE.

4.2.4 The COE shall endorse the list and circulate it to the Dean Academics, respective HoDs, the concerned clerk of the Students’ Section, the ERP-CAS Coordinator, and the Accounts Section.

4.2.5 Upon receipt of the list of such students, the ERP-CAS Coordinator shall relocate the students in ERP-CAS under the Major Head “Back Students” and the appropriate Sub-Head, such as “Non-Progression.”

4.2.6 The ERP-CAS shall verify the results of such students reappearing for backlog subjects as Ex-Students and generate a report regarding their eligibility for progression after the declaration of the SEE/RESE/EE results and finalization of the TR. The Dy. COE shall endorse the list and circulate it to the Dean Academics, respective HoDs, the concerned clerk of the Students’ Section, the ERP-CAS Coordinator, and the Accounts Section for necessary action.

4.2.7 Upon receipt of the list of students who are eligible for progression the ERP CAS coordinator shall reallocate them from “Back Students” to “Regular student” for coming academic year.

4.2.8 Upon receipt of the list of students who are eligible for progression, the ERP-CAS Coordinator shall reallocate their records in ERP-CAS from “Back Students” to “Regular Students” for the forthcoming academic year.

4.3 Withdrawal

4.3.1 A student who has completed progressive registration and wishes to opt for withdrawal in accordance with Clause 7.8 of the Academic Regulations (AR) at any level shall submit an application for withdrawal to the respective HoD/First-Year In-Charge.

4.3.2 Upon receipt of the application, the respective departmental clerk shall verify any pending issues at the department level and ascertain whether any fees are outstanding. The clerk shall ensure that all such dues are cleared and obtain the forwarding remarks of the concerned Class In-Charge. Thereafter, the HoD shall verify the reasons stated by the student, record the same on the application, and forward it to the Dean Academics.

4.3.3 The Dean Academics shall verify the reasons stated by the student for seeking withdrawal and, if found satisfactory and in order, approve the withdrawal for a period not exceeding two semesters.

4.3.4 Upon approval by the Dean Academics, the Class In-Charge shall prepare and issue the withdrawal letter in the prescribed format through ERP-CAS, addressed to the respective student and his/her parents/guardians. Copies shall be marked to the Dean Academics, respective HoDs, COE, ERP-CAS Coordinator, concerned clerk of the Students Section, and Accounts Department for information and necessary action.

4.3.5 The registration of such a student shall be cancelled for the approved period of withdrawal. The student shall be permitted to appear in the upcoming SEE/RESE for courses in which he/she has failed in the previous semester (backlog subjects), subject to payment of the applicable examination fees.

4.3.6 Upon withdrawal of a student, the ERP-CAS Coordinator shall relocate the student's name in ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, such as "Withdrawal-Sem-VI."

4.3.7 A student who opts for withdrawal in an odd semester shall not be eligible for registration in the subsequent even semester of the same academic session. The student shall be eligible for re-registration/admission in the corresponding odd semester of the next academic year, subject to payment of the applicable fees. Similarly, a student who opts for withdrawal in an even semester shall be eligible to take admission in the corresponding even semester of the next academic year, subject to payment of the applicable fees.

4.3.8 A student who opts for withdrawal shall be eligible for a fee refund as per the Fee Refund Policy of JDIET.

4.4 Defaulter

4.4.1 A regular student registered for courses who is found guilty in accordance with Clauses 7.9 and 8 of the Academic Regulations (AR) shall be considered a Defaulter Student.

4.4.2 A regular student who is debarred from an examination or rusticated for a specified period by the Institute, pursuant to a final notice issued by the Office of the Principal based on the recommendation of the Disciplinary Committee, shall be considered under this clause.

4.4.3 The debarment or rustication of a student for a specified period from the Institute, based on the recommendation of the Disciplinary Committee, shall be carried out in accordance with Clauses 7.9 and 8 of the Academic Regulations (AR). The Principal shall subsequently issue a notice to all concerned authorities for taking necessary action.

4.4.4 Upon receipt of the notice, the Dean, Student Welfare, shall prepare and issue the debarment/rustication letter in the prescribed format through ERP-CAS, addressed to the respective student and his/her parents/guardians. Copies shall be marked to the Dean Academics, respective HoDs, COE, ERP-CAS Coordinator, concerned clerk of the Students Section, Administrative Officer, and Accounts Department for information and necessary action.

4.4.5 Upon receipt of the copy of letter, the COE shall mark the student as "Debarred/Rusticated" for the respective semester in ERP-CAS. Such a student shall not be permitted to appear in the regular SEE/RESE/EE of the semester in which he/she has been debarred/rusticated. However, the student shall be permitted to appear in the upcoming SEE/RESE for courses in which he/she has failed in the previous semester (backlog subjects), subject to payment of the applicable examination fees.

4.4.6 ERP-CAS shall not generate the Hall Ticket for such a student and shall mark the student as "NE-Debarred/Rusticated-Sem-III-2026-27" in the list of students who have registered for the course or submitted the examination form. Accordingly, ERP-CAS shall generate the examination seating plan excluding such students.

4.4.7 In the Tabulation Report (TR), the status "NE-Debarred/Rusticated", i.e., *Not Eligible due to Debarment/Rustication*, shall appear against the name of the concerned student.

4.4.8 Upon debarment/rustication of a student, the ERP-CAS Coordinator shall relocate the student's name in ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, such as "Debarred/Rusticated-Sem-VI."

4.4.9 A student who is debarred/rusticated in an odd semester shall not be eligible for registration in the subsequent even semester of the same academic session. The student shall be eligible for re-registration/admission in the corresponding odd semester of the next academic year, subject to payment of the applicable fees. Similarly, a student who is debarred/rusticated in an even semester shall be eligible to take admission in the corresponding even semester of the next academic year, subject to payment of the applicable fees.

4.5 Non-Reported Student

4.5.1 A student who is eligible for progressive registration but does not register for the prescribed courses within fifteen days from the commencement of classes shall be treated as a Non-Reported Student.

4.5.2 Before the commencement of classes in each semester, ERP-CAS shall prepare a class-wise list of students who are eligible for progressive registration. The list shall be circulated to all respective HoDs, the concerned clerk of the Students Section, and the Accounts Section.

4.5.3 After seven days from the commencement of classes, the ERP-CAS Coordinator shall prepare a list of students who have not completed their registration and forward it to the respective HoDs.

4.5.4 The respective HoDs, through the concerned Class In-Charge, shall communicate with such students regarding registration by sending a letter/email to the students and their parents/guardians.

4.5.5 If a student does not complete registration even after fifteen days from the commencement of classes, the respective HoD shall prepare and issue the non-reporting letter in the prescribed format through ERP-CAS, addressed to the respective student and his/her parents/guardians. Copies shall be marked to the Dean Academics, COE, ERP-CAS Coordinator, concerned clerk of the Students Section, Administrative Officer, and Accounts Department for information and necessary action.

4.5.6 Upon non-reporting of such a student, the ERP-CAS Coordinator shall relocate the student's name in ERP-CAS under the Major Head "Back Student" and the appropriate Sub-Head, such as "Non-Reporting-Sem-VI."

4.5.7 A student who has not reported in an odd semester shall not be eligible for registration in the subsequent even semester of the same academic session. The student shall be eligible for re-registration/admission in the corresponding odd semester of the next academic year, subject to payment of the applicable fees. Similarly, a student who has not reported in an even semester shall be eligible to take admission in the

corresponding even semester of the next academic year, subject to payment of the applicable fees

4.5.8 Such students shall not be permitted to appear in the upcoming SEE/RESE for courses in which they have failed in the previous semester (backlog subjects). The ERP-CAS login credentials of such students shall be deactivated.

5. Re-entry

5.1 A student who has taken an exit from JDIET under Paragraphs 3.1, 3.3, and 3.5 of this policy may apply for re-entry, subject to fulfilling the eligibility criteria specified in Clause 3.4 of the Academic Regulations (AR). Students seeking re-entry to the programme through the approved re-entry process shall be required to take re-admission to JDIET. Such re-admission shall be considered only in accordance with the applicable rules, regulations, and norms prescribed by the relevant statutory authorities.

5.2 Upon approval/confirmation of admission by the Admission Cell, the student shall be required to complete the registration process applicable to a fresh candidate, as specified in Paragraph 2.4 of this policy.

5.3 The applicable fees, curriculum, and other academic requirements shall be as prescribed for the batch in which the student is re-admitted.

6. Miscellaneous

6.1 The applicable fees for each semester shall be determined by the Accounts Department after obtaining approval from the Management.

6.2 For matters related to examinations, the "Examination Rules and Procedures of JDIET 2025–26" shall be referred to and followed.

6.3 In all cases covered under this policy, the Chairman, Academic Council, shall have the authority to revoke or modify any decision taken under the provisions of this policy, based on the merits of the case and the facts and circumstances involved, upon the recommendation of the Dean Academics and COE.

6.4 In the event of any dispute or difference of opinion regarding the interpretation or implementation of this policy, or in respect of any matter not covered under this policy, the decision of the Chairman, Academic Council, shall be final and binding.